

MINUTES of MEETING of ARGYLL AND BUTE HSCP STRATEGIC PLANNING GROUP held BY MICROSOFT TEAMS on THURSDAY, 16 MARCH 2023

Present: Jean Boardman, Non-Executive Director of NHS Highland Board & Member of IJB and (Joint Chair)
Sarah Compton Bishop, Non-Executive Director of NHS Highland Board & Chair of IJB
Alison McGrory, Associate Director of Public Health
Kristin Gillies, Senior Service Planning Manager
Charlotte Craig, Business Improvement Manager
Nicola Gillespie, Service Manager for Mental Health and Addictions
Takki Suliaman, Chief Executive, TSI
Michelle Mundie, Chief Executive, ACHA
Duncan Martin, Public Representative
Julie Hodges, Scottish Care Inspectorate
Liz Higgins, Associate Nursing Director
Gillian McCready, Care Service Improvement Officer for Older Adults
Jillian Torrens, Head of Adult Services - Acute and Complex Care
Jennifer Dryden, Interim Argyll and Bute Drug and Alcohol Partnership Co-ordinator

1. WELCOME, INTRODUCTIONS AND APOLOGIES

The Chair welcomed everyone to the meeting and general introductions were made.

Apologies for absence were intimated on behalf of:

Stephen Whiston, Head of Strategic Planning, Performance and Technology, HSCP and Joint Chair

Caroline Cherry, Head of Adult Services, HSCP

Fiona Davies, Chief Officer, HSCP

James Gow, Head of Finance and Transformation, HSCP

Douglas Hunter, Senior Manager Performance and Improvement, HSCP

2. MINUTES AND MATTERS ARISING

The Minute of the meeting of the Strategic Planning Group held on 8 December 2022 was approved as a correct record.

There were no matters arising.

3. COMMISSIONING UPDATE

It was noted that this item would be discussed along with the report on the Monitoring of the Joint Strategic Plan (2022 - 2025), dealt with at item 6 of this Minute.

4. LOCALITY PLANNING GROUP

A report providing an update on the February meetings of the Locality Planning Groups of the Integration Joint Board was considered.

A general discussion took place regarding the geographical spread of participation and, in particular, how well the more remote and rural areas were represented on these Groups. It was noted that the Terms of Reference of each LPG would be considered at their next meetings and consideration would be given to extending the public membership to negate any gaps.

It was agreed that there was a need for clear pathways for communication between the LPGs and the public and community groups and it was noted that the Business Improvement Manager would discuss this with the Communications Team.

Decision

The Strategic Planning Group noted:

1. the activity of the groups; and
2. the start of the plan development.

(Reference: Report by Business Improvement Manager dated 16 March 2023, submitted)

5. PROGRESS OF THE OLDER ADULT STRATEGY DEVELOPMENT

A report providing an overview of the development of a comprehensive strategy for older adults in Argyll and Bute, reflecting strategic direction and ensuring the aspirations of older adults and their families were met, was considered.

Suggestions were made regarding additional information to be included eg tech available to support people in their own homes; reference to Living Well Strategy; reference to Prevention Programme Board; template, fonts & colours used; promote positive language throughout; reference to capital and strategic planning work currently being undertaken to look at provision of nursing homes, infrastructure, hospitals going forward etc.

Decision

The Strategic Planning Group discussed and noted the development of the older adult strategy.

(Reference: Report by Head of Adult Services dated 16 March 2023, submitted)

6. MONITORING OF THE JOINT STRATEGIC PLAN (2022 - 2025)

.Argyll and Bute Integration Joint Board approved the Joint Strategic Plan (JSP) to cover the period April 2022 to March 2025. The JSP was launched in March 2022 and a commitment was made to manage progress against the priorities and further community engagement.

The JSP is a high level strategy, closely linked with the Joint Strategic Commissioning Strategy (JSCS) which was approved in March 2022.

Consideration was given to monitoring templates prepared for strategic leads to record updates, challenges and barriers to meeting the Year 1 priorities and to give opportunity to strategic leads to revise Year 2 priorities. These will complement the Integrated Performance Management Framework and support the production of the Annual Performance Report.

Decision

The Strategic Planning Group approved the monitoring templates for the HSCP Joint Strategic Plan and Joint Strategic Commissioning Strategy.

(Reference: Report by Senior Service Planning Manager dated 16 March 2023, submitted)

7. TRANSFORMATION UPDATE

In the absence of the Head of Finance and Transformation, it was noted that the Transformation Board meeting in January 2023 was cancelled. The Board met earlier this week and a updated report would be provided at the next meeting of the Strategic Planning Group.

8. WOMEN'S HEALTH PLAN (2021 - 2024)

Consideration was given to a report on the Women's Health Plan (2021 – 2024) which was published by the Scottish Government in September 2021.

The Plan was informed by women and outlines improvement and change in areas that affect women, including menopause, endometriosis, heart health, menstrual health and sexual health. There is also a focus on looking at all health services with a gendered lens, in order that health inequalities are identified and solutions found and all services are accessible and inclusive.

Decision

The Strategic Planning Group discussed the report on the Women's Health Plan and approved the recommendations for Argyll and Bute HSCP detailed at paragraph 2.5 of the report.

(Reference: Report by Senior Planning Manager dated 16 March 2023, submitted)

9. ARGYLL AND BUTE ALCOHOL AND DRUGS PARTNERSHIP STRATEGY REFRESH: PRIORITIES FOR 2023

Consideration was given to a report detailing the work being undertaken to bring the current Argyll and Bute Alcohol and Drugs Partnership Strategy up to date and outlining the key 2023 priorities that have been identified through the engagement process.

The views of the Strategic Planning Group were sought on the approach taken to prioritise actions for the coming year.

Decision

The Strategic Planning Group noted the refreshed alcohol and drug priorities for 2023 would ensure that work continued to meet the needs of Argyll and Bute communities.

(Reference: Report by Interim Alcohol and Drugs Partnership Co-ordinators dated 16 March 2023, submitted)

10. DATE OF NEXT MEETING

The Strategic Planning Group noted that their next meeting was scheduled to take place on 25 May 2023 at 2.00 pm.